



SOUTH WEST DEVELOPMENT AUTHORITY
SOWEDA
MISSION DE DEVELOPPEMENT DE LA REGION DU SUD-OUEST

Open National Invitation to Tender N° 001/24/ONIT/SOWEDA/SITB/MINADER-PIB/COCOA EXPORT-TAX SUBSIDY/2024 of 12/01/2024 for the Supply of Farm Inputs and Equipment to SOWEDA, By Emergency Procedure.

Financing: MINADER 2024 Public Investment Budget (Line: MINADER/PIB/SOWEDA/2024
Financing: 2024 Cocoa Export Tax Subsidy

1. Subject of the Invitation to Tender

Within the framework of realizing the activities under the funding of the 2024 Cocoa Export Tax Subsidy allocated by the Ministry of Trade, and executing the 2024 Public Investment Budget allocated to SOWEDA by the Ministry of Agriculture and Rural Development (MINADER), the Director General of the South West Development Authority (SOWEDA) hereby launches an Open National Invitation to Tender for the Supply of Farm Inputs and Equipment to SOWEDA.

2. Nature of Supplies

The services related to this contract shall comprise the Supply of Farm Inputs and Equipment to SOWEDA to support Farmers of the Cocoa Sub-Sector and farmers in other agricultural sectors in the South West Region as described in the technical specifications given below.

3. Delivery Deadline and Place

The maximum deadline provided for the delivery of the various items that are subject of this tender is fixed at **02 (Two) months**. The items shall be delivered at SOWEDA Head Office in Buea.

4. Allotment

The supplies that are subject of this tender shall be in 02 (two) lots as follows:

Lots	Description	Budget Head
Lot 1	Supply of Farm Inputs and Equipment	MINADER-PIB
Lot 2	Supply of Farm Inputs and Equipment (Support to Cocoa Farmers)	Cocoa Tax Subsidy

5. Estimated Cost

The estimated cost of this tender is tender is 49,000,000 (forty nine million francs) CFAF, taxes inclusive allotted as follows:

- Lot 1: FCFA 20,000,000 (twenty million francs)
- Lot 2: FCFA 29,000,000 (twenty nine million francs)

6. Participation and Origin

The tender is open to duly legalized Cameroonian based enterprises that are experienced in the supply of Agro-Chemicals/farm tools and which fulfill the requirements of this invitation to tender.

7. Financing

The supplies which are subject of this invitation to tender shall be financed by the 2024 public investment budget allocated to SOWEDA by the Ministry of Agriculture and Rural Development (MINADER) and the 2024 Cocoa Export Tax Subsidy Budget of the Ministry of Trade (MINCOMMERCE) allocated to SOWEDA.

8. Consultation of the Tender File

Interested bidders can consult the tender file at the Head Office of SOWEDA, Buea (Department of Administration and Finance) during working hours (7.30 a.m. to 3.30 p.m.).

9. Acquisition of Tender File

The tender file may be obtained from the same address above, as soon as this notice is published against payment of the sum of FCFA 50,000 (fifty thousand francs), payable into the CAS-ARMP Account opened in any BICEC Bank Branch.

10. Submission of Bids

Each bid drafted in **English or French in seven (07) copies** comprising **one (01) original** and **six (06) copies** marked as such, should reach the SOWEDA Head Office (Department of Administration and Finance) South West – Buea, against a receipt not later than **06/02/2024 at 10.00 a.m.** local time and labelled as follows:

*Open National Invitation to Tender N° 001/24/ONIT/SOWEDA/SITB/MINADER-PIB/COCOA EXPORT TAX
SUBSIDY/2024 of 12/01/2024 for the Supply of Farm Inputs and Equipment to SOWEDA.*

“To be opened only during the Bids Opening Session”

11. Bid Bond:

Each bidder must include in his administrative documents a bid bond issued by a first rate banking/insurance establishment approved by the Ministry in charge of finance and whose list is found in document N° 12 of the Tender File amounting as follows:

- Lot 1: FCFA 400,000 (Four hundred thousand francs)
- Lot 2: FCFA 580,000 (Five hundred and eighty thousand francs)

The bid bond shall remain valid for thirty (30) days beyond the date of validity of bids.

12. Admissibility of Bids

Subject to being rejected, documents in the administrative file must include only originals or true copies certified by the issuing service or competent administrative authorities in accordance with the Special Regulations of the invitation to tender. These documents must be less than three (3) months old or established after the signing of the tender notice.

Any bid not in conformity with the prescriptions of the Tender File shall be declared inadmissible, especially the absence of a bid bond issued by a first-rate banking/insurance establishment approved by the Minister in charge of Finance or the non-respect of the model documents in the tender file shall lead to a pure and simple rejection of the bid.

13. Opening of Bids

The bids shall be opened in a single phase on **06/02/2024 at 11:00 a.m.** local time in the SOWEDA Conference Hall by the SOWEDA Internal Tenders Board. Only bidders may attend or be represented by a duly mandated person.

14. Evaluation Criteria

14.1: Eliminary Criteria

1. Absence of a bid bond;
2. Absence or non-conformity of an administrative document within 48hours after bids opening;
3. False declaration or falsified document;
4. Non-compliance with at least 70% of the minor technical specifications of the item;
5. Absence of quantified unit price;
6. Absence of declaration of non-abandonment of a public contract during the last three years;
7. Non-satisfaction of at least 3/5 yes of the essential criteria;
8. Financial capacity below 50% of the amount of the project;

14.2: Essential Criteria

The following binary mode of evaluation shall be used:

N°	Criteria
1	General presentation of bids (summary, documents in order and colour dividers)
2	Satisfy at least 70% of the minor technical characteristics
3	References in similar domain of similar supplies: at least 02 similar supply during the last 05 years
4	Delivery deadline (02 months maximum)
5	Proof of acceptance of the Special Administrative Clauses and description of supplies endorsed, dated, signed and stamped on last page

15. Award of Contract

The contract shall be awarded to the bidder whose administrative bid shall be up-to-date, technical bid judged satisfactory and who shall be the least financial bidder.

16. Maximum Number of Lots

A bidder may bid for, and be awarded more than one Lot.

17. Validity of Offers

Bidders shall be bound by their bids for a period of 90 (ninety) days effective from the date of opening of bids.

18. Complementary Information

For additional information, interested bidders should contact the Department of Administration and Finance, SOWEDA Buea – Tel: 233-32-26-22 or 233-32-28-05.



 The Director General
 Le Directeur Général
 The Director General
 SOWEDA
DR. BESONG NTUI OGORK
 Rural Development Environmentalist
 Ph.D Development Studies

Copies:

- ARMP (for publication and archives)
- MINMAP/SW (for info)
- Chairperson of Internal Tender's Board (for information)
- Notice Boards (for information)
- Contracts Service, DAF (for archives)

